



United States Power Squadrons  
 2019 District 5 Fall Educational Conference  
 November 7-10, 2019



Fredericksburg Hospitality House  
 2801 Plank Rd.  
 Fredericksburg, VA 22401

Conference Room Layout Enclosed Below

Hotel Layout Enclosed

Conference Room Legend - [Floorplan](#)

Conference Center Lobby (CCL)	Registration Desk, Auction Tables, Educational Displays
Washington Ballroom (A1)	Saturday AM Conference & Sunday AM Conference
Jefferson Ballroom (A2)	Available for Breakout Meetings
Madison Ballroom (A3)	Available for Breakout Meetings
Monroe Ballroom (A4)	Available Thursday & Friday; Saturday Luncheon & Banquet
Patrick Henry Room (B)	Available for Breakout Meetings
Governor Room (C) (Lockable)	Available for Storage & Special Meetings

## Conference Agenda

Date & Time	Room	Event	Responsible
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### Thursday

Nov 7, 2019

1200 – 1800		Conference rooms' available if needed	
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Dinner on your own

### Friday

Nov 8, 2019

Uniform of the day:  
 Members: Squadron Shirts or suitable attire

Date & Time	Room	Event	Responsible
0800 - 1600	CCR	Registration Desk Open	Mid Potomac
0900 – 1700	CCR	Raffle Sales	Mid Potomac
0800 - 1000	A1	Room Available	---
0800 - 1000	A2	Room Available	---
0800 - 1000	A3	Room Available	---
0800 - 1000	A4	<a href="#">CPR &amp; First Aid Course</a> & <a href="#">Registration</a>	Alan Karpas
0800 – 1000	B	Room Available	--
0800 – 1000	C	Room Available	



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1000 – 1200	CCR	Secretaries Table	Penn Hess
1015 - 1200	A1	<a href="#">Room Available</a>	---
1015 - 1200	A2	Meeting & Rendezvous Committee Meeting	Apryl Bernard
1015 - 1200	A3	<a href="#">Room Available</a>	---
1015 - 1200	A4	CPR & First Aid	Alan Karpas
1015 - 1200	B	<a href="#">Room Available</a>	--
1015 - 1200	C	<a href="#">Room Available</a>	--
1200	---	Lunch on your own (Many nearby restaurants)	
1300 – 1500	CCR	Secretaries Table	Penn Hess
1330 - 1500	A1	<a href="#">Room Available</a>	--
1330 - 1500	A2	<a href="#">Instructor Recertification</a>	Chuck Wells
1330 - 1500	A3	<a href="#">DB2000 &amp; Information Center</a>	Joe G., Penn H.
1330 - 1500	A4	CPR & First Aid	Alan Karpas
1330 - 1500	B	<a href="#">BOC Fire Extinguisher Skill Certification</a>	John Locke
1330 - 1500	C	Reserved	--
1515 - 1700	A1	A discussion on the Strategic Transition Plan – Pros & Cons	Walter Neese
1515 - 1700	A2	HQ-800 Training – Focus on recent enhancements	Frank Brown / Bob Blevins
1515 - 1700	A3	<a href="#">BOC Certifier Training Seminar</a>	John Locke
1515 - 1700	A4	CPR & First Aid	Alan Karpas
1515 - 1700	B	Creating media for Education	Jim Heckman
1515 - 1700	C	Reserved	--
1700 -	C	Room available for safe storage – Mid-Potomac Squadron will have key	
		Uniform of the Evening:	
		Bridge Officers:            Bridge Shirt, cream slacks/skirt	
		Members & Guests:        Squadron Polo	
1730 - 1900	TBD	Commanders Reception in Suite	Commander's Aides
1900		Dinner on your own (Many nearby Restaurants)	



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Saturday  
 Nov 9, 2019

Uniform of the day:

Officers: Blazer, bridge or dress shirt, gray slacks/skirt

Members & Guests: Squadron Shirts or suitable attire

0800 - 1200	CCC	Registration Desk Open	Mid Potomac
0900 - 1500	CCC	Raffle Sales	Mid Potomac
0730 - 1200	CCR	Secretaries Table	Penn
0800 - 0830	A1	Council	Walter Neese / Fuzzy Jones
0830 - 0930	A1	Town Hall	Ralph Bernard (CC Rep) Need Projector and Screen
0945 - 1200	A1	<a href="#">Teaching Aids- Demonstration and Judging</a>	Bob Palmer
0900 - 1200	B	Crafts - LW Setup with 4 round tables & 24 Chairs	Mary Palmer
1000 - 1200	A2	Educational Department Programs – General Update	Bill McManimen
1000 - 1200	A3	Room Available	
1000 - 1200	C	Reserved	
1200 - 1330		Lunch in Monroe Ballroom (A4) Podium & Sound for Speaker Capacity 150	Mid Potomac & Walter
1330 - 1430	A1	<a href="#">America's Boating Channel – Managing Growth</a>	Marty Lafferty
1330 - 1500	A2	<a href="#">ABC On-the-water programs to include Jump Start Guidelines</a>	John Locke
1330 - 1500	B	Reserved	
1330 - 1500	C	Reserved	
1515 - 1700	A1	Squadron Educational Officer Meeting – Topics: Review of SEO Issues, Curriculum, Awards	Joe Gibson, Bob Blevins
1515 - 1700	A2	Room Available	---
1515 - 1700	B	Room Available	--
1515 - 1700	C	<a href="#">Marketing Americas Boating Club®</a>	Dwight Bues

Uniform of the Evening

Officers & Presenters - Blazer, white shirt/tie/gray slacks/skirt

Members & Guests - Blazer, dress shirt, gray slacks/skirt & tie (or other appropriate attire)

1800 CCR Cash Bar - Setup near A4



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1900 – 2200 A4/A3 Banquet & Awards Ceremony  
Bob

Walter Neese / Fuzzy / Joe /

Round Tables (set for 8)  
Two tables reserved for guests and leaders

Sunday

Nov 10, 2019

Uniform of the Day

Bridge and Presenters Blazer, dress shirt, tie, gray slacks/skirt  
Members Squadron Shirts or suitable attire

0800 – 0900 CCR Secretaries Table

Penn Hess

0900 – 1130 A1 Fall Conference

Walter Neese